



National Emergency Management Executive Academy (NEMEA) Overview/FY20 Application Process

Purpose:

To provide an overview of the National Emergency Management Executive Academy (NEMEA) program and the Federal Fiscal Year (FY) 20 application process.

Program Description:

The National Emergency Management Executive Academy is a component of the Emergency Management Professional Program (EMPP).

The Emergency Management Institute (EMI) created the National Emergency Management Executive Academy to provide a comprehensive and cutting-edge curriculum as the setting for senior emergency management executives to come together to explore contemporary emergency management challenges. The program hones strategic leadership and critical thinking for senior executives involved with multi-jurisdictional, national, and international emergency management policy development and decision making responsibilities

The program is a competency-based executive education experience that requires working collaboratively on projects and participating in activities with a capstone team to address some of the wicked problems in the emergency management field. Suggestions for a specific emergency management challenge to be addressed by an executive cohort as an [Executive Academy capstone project may be submitted to:](#)

<https://training.fema.gov/empp/executive.aspx>.

For more information, visit our [website](#) at:

<https://training.fema.gov/empp/executive.aspx>

Target Audience:

The Executive Academy is designed for emergency management executives in State, Local, Tribal, and Territorial; non-governmental organizations (NGOs), academic institutions, and private sector entities. Ideal candidates will serve on major commissions and task forces and/or be responsible for decisions that have a significant effect on policy. The audience may include, but is not limited to:

- Emergency management and homeland security directors or advisors leading in local, state, multijurisdictional, or large metropolitan areas;
- Emergency management leaders from allied disciplines in the public sector, such as public utilities, K-12 education, higher education, public transportation, and military/DSCA roles;
- Administrators, such as members of the Governor's Cabinet or chief/director of an agency;
- Federal administrators, at the Appointed or Senior Executive Service (SES)/GS15 level; and
- Directors of voluntary organizations

EMI will select up to 40 emergency management executives to participate in the Executive Academy. Each Cohort will reflect a Whole Community composition.

Tentative Class Dates for FY20

- E0680 - February 24-27, 2020
- E0682 - April 27-May 1, 2020
- E0684 - June 15-19, 2020

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- E0686 - August 17-21, 2020

Application Process (March 1 – May 31, 2019):

Completed application packets will be reviewed by a formal selection committee. The application window is March 1 – May 31, 2019, with selections in June and announcements in July.

Application Selection Criteria:

- Applications will be evaluated based on recommended prerequisites to include:
- 10 years’ experience in an EM position, or
- Applicable work experience will be considered for exceptional candidates.

NOTE: Completion of the Basic Academy or Advanced Academy is **NOT** a pre-requisite to apply for the NEMEA

Classroom Requirements:

The NEMEA Program consists of four resident courses, each four days in length. Attendance at each course is required and **must** be attended in sequential order (listed below) during Federal FY 20. The courses must be taken in the following order:

E0680 Examining Emergency Management Policy & Doctrine:

Systems thinking for EM, Leading Complex Systems, Innovative Methodologies, Net-centric Visioning & Designing, and Presenting for Impact

E0682 Leading Complex Systems:

Critical Thinking, Applying Decision Making Processes, Continuous Learning, EM Ethics, Conflict Management, Leadership & Collaboration, and Social Intelligence

E0684 Interpreting the Contemporary Emergency Management Environment:

Disaster Risk Management, Scientific Considerations, Geographic Considerations, Sociocultural Considerations, and Evolving Technology Application & Adoption

E0686 Creating an Emergency Management Stakeholder Community:

Facilitating Community Risk Ownership, Civics/Governance Considerations, Political Skills, and Influence Skills

How to Apply:

Each application must include the following six items submitted in order 1-6:

1. A General Admissions Application Form or **FEMA Form 119-25-1** (Item 9.a. on the form should state “E0680 National Emergency Management Executive Academy”)
2. The applicant’s signed **commitment statement** indicating their commitment to complete the entire program to include the four resident courses at EMI and the group capstone project
3. A **resume** not to exceed two (2) pages (no required format)
4. A **cover letter** from the applicant (not to exceed one (1) page) requesting admission to the program and specifying the applicant’s qualifications and perceived expectations of the program (no required format).
5. An **Executive Academy Questionnaire**
6. A **letter of recommendation** from your Supervisor

Note: All forms and the application process are located at the [EMPP website](https://training.fema.gov/empp/applytoexecutiveacademy.aspx): <https://training.fema.gov/empp/applytoexecutiveacademy.aspx>

Completed applications should be packaged in the order described above and emailed to: netadmissions@fema.dhs.gov and FEMA-EMPP-Executive-Academy@fema.dhs.gov

Incomplete packages will not be accepted.

EMI NEMEA Point of Contact:

For questions, please email [Jinnie Lettkeman](mailto:jinnie.lettke@fema.dhs.gov) at: jinnie.lettke@fema.dhs.gov or fema-empp-executive-academy@fema.dhs.gov.

If you are not currently eligible for NEMEA (at least ten years’ experience in an EM position), then you may be considered for the National Emergency Management Advanced Academy.

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